

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Adult Learning Service – setting Fees and Charges for the period August 2015 to July 2016
Decision-maker	Deputy Leader and Cabinet Member for Communities, Employment and Business
Earliest date when decision can be taken	9 July 2015
Key decision – Yes/No?	Yes
Date sent to cabinet member	9 July 2015
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member for Communities, Employment and Business approves the retention of the standard adult learning fees and charges and the childcare fees for academic year 2015/16 at the same level as for academic year 2014/15. 2. That the Cabinet Member approves an increase in the concessionary fees to £1.75 in academic year 2015/16 as a step towards reaching the inner London average in two years. 3. That the Cabinet Member notes that the implementation date for both recommendations is 1 August 2015 (start of academic year 2015/16).

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Deborah Collins, Strategic Director Environment and Leisure
Report author	Ian Smith, Head of Environmental Services
Contact Number	020 7525 2080

PART B

(Cabinet member to complete this section)

DECISION(S)

AGREED

REASONS FOR DECISION

AS ON PAPER

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

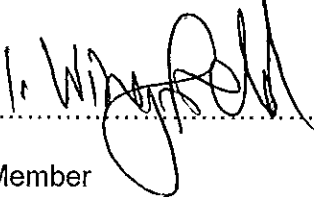
or

I ~~approved an alternative course of action set out in Part B.*~~

or

I ~~have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed:  Dated: 15.7.15
Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

